

# Vendor's Declaration of Interest Form

Sime Darby Property Berhad ("**SD Property**") procurement governance requires Vendors, who are interested in conducting business with SD Property and its subsidiaries ("**the Group**") to submit a completed Vendor's Declaration of Interest Form ("**Declaration of Interest Form**") as part of its tender/procurement process documentation.

Please note that non-submission of the Declaration of Interest Form will be considered as an incomplete tender/procurement submission by Vendor and will automatically disqualify the Vendor from participating in tender/procurement process.

Please refer to SD Property's Vendor Code of Business Conduct ("**Vendor's COBC**") for further information of the Group's conflict of interest policy.

#### A. DECLARATION OF INTEREST

I/We, hereby certify that to my/our knowledge that there is <u>no</u> conflict of interest involving [*insert Vendor's name*] \_\_\_\_\_\_ ("our company<sup>1</sup>") with the Group.
I/we further confirm that:

- My/Our shareholders/directors/personnel holding key management function and their close family members<sup>2</sup> and or my/our representatives are not related to any of the Group's Directors<sup>3</sup> or Employees<sup>3</sup> or their family members.
- None of the Group's Directors<sup>3</sup> or Employees<sup>3</sup> or their family members is a director and/or employee and/or agent in my/our company or my/our representative's company(ies).
- None of the Group's Directors<sup>3</sup> or Employees<sup>3</sup> or their family members are in business relationship(s) with any owner or director personnel holding key management function of my/our company or my/our representative's company(ies).
- None of the Group's Directors<sup>3</sup> or Employees<sup>3</sup> or their family members have any substantial financial or any other interest my/our company or my/our representative company(ies)'s business, except in the case where my/our company or my/our representative company(ies) is a public listed company and such financial interest is equivalent to less than 5% of the shareholding held.
- My/Our company or my/our representative's company(ies) has/have not employed a former employee of the Group that has participated in the tender/procurement process (preparation, selection, award or monitored) for the performance of any dealings/contract/agreement while being employed by the Group.
- The Group's employee has not been entertained, given gifts or per diems or hamper, participated in any trips, or otherwise been provided any money or other thing of value by my/our company or my/our representative's company(ies) in connection with this procurement/tender.
- Any exception to the above disclosure has been disclosed in **Section B** the following page.



For the duration of the engagement that I/we enter with the Group, I/we shall not do any act or commit any omission which may give rise to a conflict of interest in the discharge of my/our work in relation to the engagement.

I/We agree to be bound by the SD Property's Vendor COBC and warrants that no conflict of interest exists or likely to arise in the performance of my/our obligations under the engagement.

In the event that a situation of an actual or potential conflict of interest arises after the date of this declaration, I/we shall immediately disclose the actual or potential conflict to the Group. Upon such disclosure, I/we agree that the Group may take any action as it deems fit regarding our existing or potential dealings/contract/agreements with the Group. I/We acknowledge that the obligations in this declaration shall commence from the procurement exercise and survive throughout the engagement, including the termination and expiration of the engagement.

### **B. POTENTIAL/ACTUAL CONFLICT OF INTEREST DECLARATION**

I/We hereby declare that I/We and/or any Directors, Employees, owners/shareholders of my/our Company (including Family Members) have an actual/potential Conflict of Interest as follows:

(please tick where relevant):

	My/Our shareholders/directors/personnel holding key management function and their close family members and or my/our representatives are related to any of the Group's Directors or Employees or their family members.		
	The Group's Directors or Employees or their family members is a director and/or employee and/or agent in my/our company or my/our representative's company(ies).		
	The Group's Directors or Employees or their family members are in business relationship(s) with any owner or director personnel holding key management function of my/our company or my/our representative's company(ies).		
	<ul> <li>The Group's Directors or Employees or their family members have substantial financial or any other interest in my/our Company or my/our representative's business.</li> <li>My/Our company or my/our representative's company(ies) has/have employed a former employee of the Group that has participated in the tender/procurement process (preparation selection, award or monitored) for the performance of the dealing/contract/agreement while being employed by the Group.</li> </ul>		
	The Group's employee has been entertained, given gifts or per diems or hamper, participated in any trips, or otherwise been provided any money or other thing of value by my/our company or my/our representative's company(ies) in connection with this procurement/tender.		



Others (please specify)

Please state the details of the conflict position:

## C. ATTESTATION

I/We declare and affirm that the contents of this declaration are true and correct.

(Signature)		(Date)	(Company Stamp)
Name:			
Designation:			
Company Name:			



#### Acknowledgment of acceptance to the Declaration of Interest by (representative of the Group):

(Signature)

(Date)

(Company Stamp)

Name:	
Designation:	
Department:	
Company Name:	

Note 1: Refers to subsidiaries and affiliates (which the company exercise control) of the company, where applicable.

Note 2: A family member refers to the Director's/Employees' spouse, parent, child (including adopted child and stepchild), brother, sister, and the spouse of the Director's/Employees' child, brother or sister

Note 3: A person is deemed to be connected with a Director/Employee if the person is i) a family member; ii) a corporation associated with that Director/Employee (refer note 3 below); iii) a trustee of a trust (other than a trustee for an employee share scheme or pension scheme) under which that Director/Employee or a family member of the Director/Employee is a beneficiary, or iv) a partner of that Director/Employee or a partner of a person connected with that Director/Employee.

A corporation is associated with a Director/Employee if i) the corporate is accustomed or is under an obligation (whether formal or informal) or the majority of Directors/Employees of the corporation are accustomed, to act in accordance with the directions, instructions or wishes of that Director/Employee; ii) that Director/Employee has a controlling interest in the corporation; iii) that Director/Employee, or persons connected with that Director/Employee, or that Director/Employee and persons connected with him, are entitled to exercise or control the exercise of, not less than 20% of the votes attached to voting shares in the corporation